

Memorandum

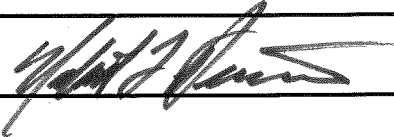
TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Leslye Corsiglia

SUBJECT: SEE BELOW

DATE: September 23, 2013

Approved



Date

9/23/13

SUBJECT: AMENDMENT TO THE CITIZEN PARTICIPATION PLAN

REASON FOR SUPPLEMENTAL REPORT

This memorandum summarizes 1) the public comments received on the amendment to the Citizen Participation Plan (CPP) during the public comment period from August 23, 2013 to September 21, 2013; and 2) any revisions made to the draft document in response to those comments as well as staff initiated revisions.

BACKGROUND

The draft amendment to the CPP document was made available for public review and comment from August 23, 2013 to September 21, 2013. Additionally, a public hearing was held on September 12, 2013, at a meeting of the Housing and Community Development Commission (HCDC). This memorandum summarizes the public comments received during the public comment period and the revisions made by City staff in preparation for the final CPP document.

ANALYSIS

Public Comments

No public comments were made or received during this period.

HCDC Public Hearing

On September 12, 2013, the HCDC held a public hearing to take comments from the public on the draft amendment. No public comments were made at the meeting. The HCDC unanimously accepted the amendment to the CPP and voted 8-0 to recommend that the City Council approve the amended CPP document.

HONORABLE MAYOR AND CITY COUNCIL

September 23, 2013

Subject: Supplemental Memo - Public Hearing on an amendment to the CPP

Page 2

Staff-Initiated Revisions

Since the public release of the draft amendment, staff has made no revisions to the document.

EVALUATION AND FOLLOW-UP

Upon City Council approval, the CPP will be amended and posted to the San José Housing Department's website at: <http://www.sjhousing.org/report/conplan.html>.

COORDINATION

Preparation of this report was coordinated with the City Attorney's Office.

CEQA

Not a Project, File No. PP10-069(a), City Organizational and Administrative Duties for Staff Reports and Annual Report.

/s/
LESLYE CORSIGLIA
Director of Housing

For questions please contact Leslye Corsiglia, Director of Housing at (408) 535-3851.